

CYU506 Assessment Part 2 – Portfolio Narrative

CYU607 Assessment Part 2 – Individual Presentation

deadlines:	
6 th May 2025	Portfolio Deadline (both year groups)
NOTE	<p>For 2024-25 the Notes and assessment from the Presentation and Viva DO NOT need to be included in the portfolio submission.</p> <p>This is Comp 3.3 and Comp 6.3</p>
19 th May 2025	CYU506.2 Portfolio Narrative deadline
2 nd June 2025	CYU607.2 Individual Presentation deadline

Assignment Guidance – Changes from Previous Year

For 2024-25 there are some changes to the 506.2 and 607.2 assessment, including the Presentation and Viva, following student feedback last year.

- Students prepare a presentation which is given usually to their Line Manager and Practice Tutor (or Year Tutor for non-pathway students).
This presentation, along with the viva discussion will receive an academic grade which is 40% of the overall mark for CYU506/607.
- All materials (student and the LM/PT assessment sheet) for the presentation will be **submitted on the MyCYM page** for CYU506/607 **AND NOT** as part of their presentation. The presentation deadline is therefore **AFTER** the portfolio submission deadline.
- The **Academic Grade** (percentage) will be awarded by the Practice Tutor and 2nd marked by CYM to confirm.
It will be made up of an average grade split between the presentation and the Viva questions. See the Assessment sheet for details of how it is calculated.

A note about the Deadline

The academic Deadline for CYU506/607.2 is the date by which the Presentation and Viva should have been completed.

The PT and LM Assessment sheets should have been received by Robin Smith by this date (though you will not be penalised if one of them misses that date).

Portfolio Narrative / Individual Presentation – Pathway Students

(see below for non-pathway students)

Students should produce a presentation on their development over the previous years of their course, with specific reference to the Competencies they have completed (1-3 (Yr 2) or 1-6 (Yr 3)).

The presentation will usually be made to your Practice Tutor and Line Manager and can be in person or online **and must be video recorded**. It is the equivalent of 1,500 words, so might be up to 15 minutes, depending on the format.

This presentation can take the form of a written report, audio recording or video recording of a reflection on your Year 2 or 3 Portfolio. It could also use more creative methods – in the past students have written songs, created pieces of art and gone on narrated journeys with their observers.

This should reflect on your progress over the whole course in relation to Competencies 1-3 (Yr 2) or 1-6 (Yr 3) and should reference parts of your Portfolio as evidence, as well as key theory and theology which underpins your approach to ministry. It should also outline what you feel your targets for future development are in these Competencies.

This **Portfolio Narrative** or **Presentation Materials** should be **submitted on MyCYM** as the CYU506 / CYU607 Pt 2 assignment as well as being emailed to your Line Manager and Practice Tutor on the same day where appropriate. This should also include a **link to the video recording** of the Presentation and Viva in an Appendix.

Viva

Following your presentation the Practice Tutor and Line Manager will take turns asking the following questions which may lead on to discussion. The intention is not to catch you out but to support you in a reflective process:

Summative Question Framework:

1. Which Pathway are you on – can you explain your understanding of what that pathway is all about.
For example, what are the key purposes of Children and Family Ministry.
2. How has your understanding of *yourself* as a practitioner on that pathway changed over the course of your studies?
In other words, how have you grown and developed holistically as a practitioner?
3. What key theoretical and theological perspectives or models are integral to your practice and underpin your approach to ministry?
4. Which of the six competencies do you feel is your strength – can you give examples to illustrate this?
(Note, for Yr2 students, you are not limited to Competencies 1-3 in your answer)
5. Which of the six competencies do you feel is an area you have most growing still to do? What can you do to develop in this area over the next 12 months and beyond.

Follow on discussion:

- Have a discussion with LM & PT about the student's Alternative Practice Agencies. Discuss the experience and how they grew through that process – or how they hope to grow, if the placement has not yet taken place.
6. 'What has been the most challenging/rewarding experience in your practice over the last 2 years and what learning did you achieve through this experience'?

Marking and Feedback

Your **Line Manager** and **Practice Tutor** will both complete the *Level 5&6 Presentation and Viva Assessment Sheet* based on your Portfolio Narrative / Presentation and the Viva.

Both the **Practice Tutor** and **Line Manager** will give a **practice grade** (fail/pass/merit/distinction) for your Presentation and the viva.

The **Practice Tutor** will also be asked to give a provisional academic grade (see marking guidelines on the Assessment Sheet).

Submitting Feedback to CYM

Completed Assessment sheets should be emailed directly to robin.smith@cym.ac.uk

Deadline: please try to submit the Assessment Sheet by the following deadlines:

Yr 2: 19th May 2025

Yr 3: 2nd June 2025

2nd Marking and Feedback

All presentations will be 2nd marked by CYM to confirm the academic grade for the Portfolio Narrative / presentation materials and Viva which is 40% of the module mark for CYU506/607.

The viva **must be recorded** by you and saved in a shared file that we can access, and a link to the video recording should be submitted in your 506/607.2 submission alongside the presentation materials.

Feedback will normally be sent directly within 3 weeks, and not via MyCYM.

Assignment Guidance – Non-pathway Students

Students not pursuing a pathway degree should follow the same principles as above, but are not bound by the CYM Competence framework – it might serve as a useful guide for you as it follows the pattern of modules during this year.

The presentation will usually be made to your Year Tutor and can be in person or via Teams etc. **and must be video recorded.** It is the equivalent of 1,500 words, so might be up to 15 minutes, depending on the format.

Produce a written report, audio recording or video recording of a reflection on your personal and academic development over the last two years. It could also use more creative methods – in the past students have written songs, created pieces of art and gone on narrated journeys with their observers.

Again, this could be based on Competencies 1-3 (Yr 2) or 1-6 (Yr 3) but this is not necessary. You should reference key theory and theology which underpins your learning. It should also outline what you feel your targets for future development.

This **Portfolio Narrative** or **Presentation Materials** should be **submitted on MyCYM** as the CYU506 / CYU607 Pt 2 assignment as well as being emailed to your Line Manager and Practice Tutor on the same day where appropriate. This should also include a **link to the video recording** of the Presentation and Viva in an Appendix

Viva

Following your presentation the Practice Tutor and Line Manager will take turns asking the following questions which may lead on to discussion. The intention is not to catch you out but to support you in a reflective process:

Summative Question Framework:

1. How has your understanding of *yourself* changed over the course of your studies?
2. What key theoretical and theological perspectives or models have been most significant in your development?
3. What strengths do you have in relation to ministry – can you give examples to illustrate this? This can be based on current practice or intended future practice. (You could draw on the competence headings for this, but it not required)
4. Which areas you have most growing still to do? What can you do to develop in this area over the next 12 months and beyond.
5. What has been the most challenging/rewarding experience over the last 2 years and what learning did you achieve through this experience'?

Marking and Feedback

Your Year Tutor will complete the *Level 5/6 Presentation and Viva Assessment Sheet* based on your Written Report and the Viva. The Practice Tutor will give an academic grade for your Written Report / Presentation materials and Viva discussion which is 40% of the module mark for CYU506/607.

Feedback will be sent directly within 3 weeks, and not via MyCYM.