# Guideline Agenda for Three Way Meeting Year 1 Term 2

The second three-way meeting focuses on ensuring that the student has been given enough space and responsibility to be able to fulfil the requirements of the course. In addition it is an opportunity to raise any issues or concerns which have emerged through the mid-year assessment process.

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| Student: | Line Manager: |
| Practice Tutor: | Date of Meeting: |

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| **Student** | **Notes and Action Points** |
| How do you think the practice has been going? |  |
| How are you finding the hours and balance of work? |  |
| What’s your most personally significant learning experience so far? |  |
| How have Line Management and tutorial support helped you learn and develop so far on the course?  How is the line management process working for you? |  |
| How have the taught modules impacted and changed your practice? |  |
| Are there any aims you had at the beginning of the year which you feel you’ve achieved or made progress with? |  |
| What ideas or thoughts do you have about the first alternative practice? |  |
| How did you find the Christmas submission assessment process? Do you have any concerns about the Spring or end of year assessment? |  |
| Is the relationship with the spiritual mentor working for you? |  |
| Are there any barriers to learning and development which need to be highlighted or raised? |  |
| Are there any practical details that concern you? |  |
| Anything else you would like to raise? |  |
| **Agency** | **Notes and Action Points** |
| How do you feel that the practice is going from your perspective? |  |
| How did you find the Christmas submission assessment process? Are there issues that need to be addressed for the Spring or end of year assessment? |  |
| How is the line management relationship working out? |  |
| Do you think there is sufficient support for the student within the agency more broadly? |  |
| How are hours and work programme? |  |
| Are there any issues around policies that need to be discussed? |  |
| Are there any changes coming up in the next few months which might impact the student or their role? |  |
| Do you have any encouragements, comments or concerns you would like to raise? |  |
| Anything else you would like to raise? |  |
| **Practice Tutor** | **Notes and Action Points** |
| Please note any issues you want to raise… |  |