# A picture containing text, clipart, vector graphics  Description automatically generatedMAIN PLACEMENT PRACTICE TIMESHEET

Organisation Name: ……………………………………..................................................................................

Student: ………………………………………………………………………………………………………………………………………

Year and Semester: ……………………………………………………………………………………………………………………..

Weeks beginning: ………………………………………………………………………………………………………………………..

Please indicate the number of hours spent in the Main Placement during the weeks and provide a brief description.

f-t-f = face-to-face work

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Day** | **f-t-f** | **other** | **description** | **Day** | **f-t-f** | **other** | **description** |
| **Monday** |  |  |  | **Monday** |  |  |  |
| **Tuesday** |  |  |  | **Tuesday** |  |  |  |
| **Wednesday** |  |  |  | **Wednesday** |  |  |  |
| **Thursday** |  |  |  | **Thursday** |  |  |  |
| **Friday** |  |  |  | **Friday** |  |  |  |
| **Saturday** |  |  |  | **Saturday** |  |  |  |
| **Sunday** |  |  |  | **Sunday** |  |  |  |
| **Total** |  |  |  | **Total** |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Face to Face** | **Other** | **Total** |
| Brought forward from previous sheet |  |  |  |
| Totals on this sheet |  |  |  |
| Total to carry on to next sheet |  |  |  |

Signed: ………………………………………………………………. (Student) Date: ……………………………………….

Signed: …………………………………………………………….... (Line-Manager) Date: ……………………………………….

Comment by Line Manager:

**(Students: Please photocopy this sheet for each fortnight of placement)**